



SHUBHARAMBHA CONSULTING	Format No.	SCM-F-01
	Rev. No.	01
Application Form	Date	01.01.2023

Date of Application							
Name of the Company							
Address							
Website, Email and Phone number							
No of Sites							
Site 1 Address							
Site 2 Address (For more site attach separate Sheet)							
Contact Person Name and Designation							
Legal Status		Company: Private ☐ Public ☐ Proprietorship ☐ Partnership ☐ Govt Undertaken ☐ PSU ☐ NGO ☐ Other ☐					
Statutory and Regulatory Requirement							
Accreditation Required		IAF ☐ NON IAF ☐					
Certification Scheme		ISO 9001:2015 ☐ ISO 14001:2015 ☐ ISO 45001:2018 ☐ ISO 27001:2013 ☐ ISO 22000:2018 ☐ ISO 13485:2016 ☐ ISO 21001:2018 ☐ ISO 37001:2016 ☐					
Scope of Certification							
Exclusion if any		Clause		Justification			
Outsourced Process, If any							
No. of Employees	Location	Shifts	Full Time	Part time	Performing Same type of Job	Temporary Unskilled workers	Effective No. of Employees
	Site 1						
	Site 2 (Temporary)						
	TOTAL						
Other Type of Employees (If Any):							
Certification Program Required		Initial ☐		Surveillance ☐		Recertification ☐ Transfer ☐	
Combined Audit {In Case of Integration}		In the case of several certification programmes, would you like the audits to be Combined or carried out separately? ☐ Yes ☐ No If the answer is yes, please specify which combination of Standards: Is Internal Audit is Combined: ☐ Yes ☐ No Is MRM is Combined: ☐ Yes ☐ No Is Manual, Procedures are Combined: ☐ Yes ☐ No Is Implemented System is Integrated: ☐ Yes ☐ No					
Is Already Certified for any Standard		Yes ☐ No ☐ If Answer is Yes Mention Name of the Standard:					
Is Consultants Involved		Yes ☐ No ☐ If Answer is Yes Mention Name of the Consultants:					
Key Business Process Involved							



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Additional Information Required	
EMS	How many Sites the company is Managing at the same time? Do you have Register of Significant Environment aspect? ☐ Yes ☐ No Do you have an Environmental Management Manual? ☐ Yes ☐ No Do you have an Internal Environmental Audit Programme? ☐ Yes ☐ No Has the Internal Environmental Audit Programme been implemented? ☐ Yes ☐ No
FSMS	HACCP Implementation or Study Conducted: ☐ Yes ☐ No No of HACCP Studies No of Sites..... No of Process Lines: Processing is Seasonal ☐ Continuous ☐
OHSMS	Hazard's Identified? ☐ Yes ☐ No Detail any critical occupational health & safety risks identified?
Details of the Employees Working on the Site and involved in High-Risk Operations {If Any}	
MD-QMS	Details of the Product Categories and Out Sourced Process {If Any}:
AB-MS	Is there any Legal Case in Last Five Years ☐ Yes ☐ No Is there any Case of Bribery Noted in Last Five Years ☐ Yes ☐ No Description If Yes{ }
ISMS	Additional Information Required (Tick one in each box) Critical business sectors are sector that may affect critical public services that will cause risk to health, security, economy, image and governmental ability to function that may have a very large negative impact to country
Any Confidential Information where Issues of Accessibility is there? {If Any}	
Business and organization Complexity	
Types of Business and regulatory Requirement	1. Organization work in non-critical business sector and non-regulated sector ☐ 2. Organization has customer in critical business sector. ☐ 3. Organization works in critical business sector. ☐
Process and Task	1. Standard Process with standard and repetitive task i.e., lots of persons doing work under the organization's control carrying out the same tasks, few product or services ☐ 2. Standard but not repetitive process with high number of products or services ☐ 3. Complex Process, High number of products and services, many business units included in scope of certification ☐



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Level of establishment of the Management System	1. ISMS is already well established and/or other management system is in place. ☐ 2. Some elements of other Management system are implemented, others not ☐ 3. No other Management system implemented at all, ISMS is new and not established. ☐				
IT Environment Complexity					
IT Infrastructure Complexity	1. Few or highly standardized IT platforms, servers, operating system, database, networks etc. ☐ 2. Several different IT platforms, servers, operating system, database, networks etc. ☐ 3. Many different IT platforms, servers, operating system, database, networks etc. ☐				
Dependency on outsourcing and suppliers including cloud services	1. Little or no dependency on outsourcing ☐ 2. Some dependency on outsourcing or suppliers, related to some but not all-important business activities. ☐ 3. High dependencies on outsourcing or supplier, large impact on important business activities. ☐				
Information System Development	1. Non or very limited in-house system/application development ☐ 2. Some in house or outsourced system/application development for some important business purpose ☐ 3. Extension in house or outsourced system/application development for important business purpose ☐				
DECLARATION: The above information is true to the best of my knowledge and belief and I am authorized to provide such information on behalf of the company.					
Name		Designation		Signature	
SCK Official Use					
Can the Application Proceed for Application Review: ☐ Yes ☐ No					
Name of Application reviewer		Signature		Date	

*Delete or Leave whichever is not applicable